Noted.

ABN: 66 008 709 608

Pollution Incident Response Management Plan (PIRMP)

Tamworth

Asphalt & PMB Production Plant*

15 – 27 Armstrong Street, Tamworth NSW 2340

Revision Status

Issue/ Revision/ Date	Summary of Section Changes	Reviewed By:	Authorised By:
0.1, 09/06/2016	Update EMP to document DA-ZA-FM015.4	[redacted]	[redacted]
0.2, 21/04/2017	Test of Emergency Plan	[redacted]	[redacted]
0.3, 27/11/17	Change of Contact Details	[redacted]	[redacted]
0.4, 01/05/18	Change of Contact Details	[redacted]	[redacted]
0.5, 14/05/19	Change of Contact Details	[redacted]	[redacted]
0.6, 04/05/21	Change of Contact Details	[redacted]	[redacted]
1.0, 20/05/22	Change of Format/new Regulations	Colin Biggs	

** Asphalt Plant not currently in operation.*

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1 PURPOSE AND SCOPE

The purpose of this plan is to ensure that systems are in place at the site to minimise the potential impacts associated with emergency events.

If an emergency event occurs the priorities must be:

1. The safety of all persons on site (including visitors and contractors).
2. The safety of nearby residents.
3. Minimum impact on the environment.
4. Normal business operations are returned to normal as soon as possible.

The scope of works for this site will include, but not necessarily be limited to the provision of all labour, materials, plant, equipment, supervision and all other things necessary to perform the work as detailed under Downer regulation. In particular, the work involves the following:

- Asphalt Production
- PMB Production

As an Environmental Protection Licence has been granted to the site, a Pollution Incident Response Management Plan (PIRMP) has been developed to meet the conditions to comply with Part 5.7A of the *Protection of the Environment Operations (POEO) Act 1997*.

In order to meet this requirement, the following document had been developed for implementation at the Licenced site for the activities carried out on the site.

2 SITE EMERGENCY PROFILE

2.1 Site Details

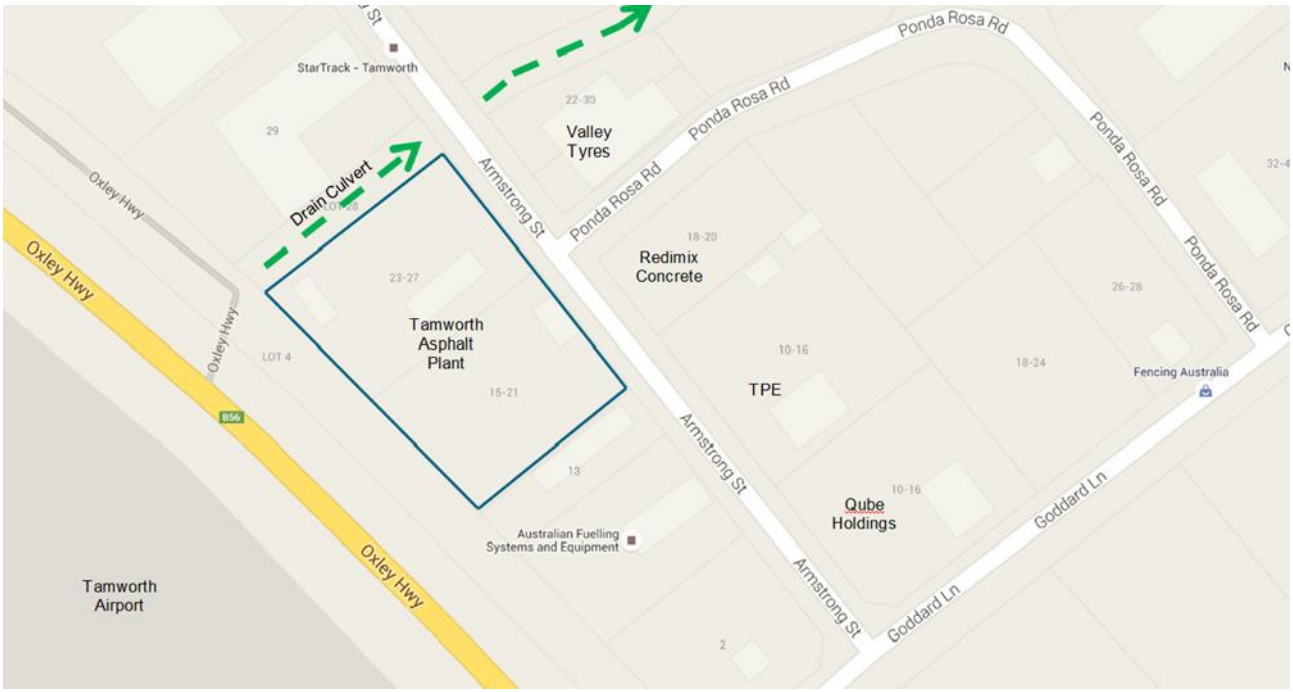
<table>
<tr><td>Site Name:</td><td colspan="3">Asphalt & PMB Production Plant Tamworth</td></tr>
<tr><td>Address:</td><td colspan="3">15 – 27 Armstrong Street, Tamworth NSW 2340</td></tr>
<tr><td>Phone:</td><td colspan="3">+61 2 6760 7099 (6.00am to 2.30pm) 0427 0444 63 After Hours</td></tr>
<tr><td>Buildings and Structures:</td><td colspan="3">▪ Two storey office and workshop constructed of a Steel-clad building structure with a Brick front facia.
▪ Steel-clad 3 bay workshop,
▪ Demountable drivers' meal room and laboratory, and
▪ Wood panel constructed Control Room
▪ Asphalt Plant and associated infrastructure including weighbridge, tanks and bunkers (not currently in use)</td></tr>
<tr><td>Hours of Occupancy:</td><td colspan="3">ad-hoc operation of PMB production ONLY</td></tr>
<tr><td rowspan="4">Shift Details</td><td>Shift Name</td><td>Hours</td><td>No. of People</td></tr>
<tr><td>Morning</td><td>ad-hoc operation</td><td rowspan="3">Refer Section 2.2</td></tr>
<tr><td>Day</td><td>6.00am to 2.30pm</td></tr>
<tr><td>Afternoon</td><td>ad-hoc operation</td></tr>
<tr><td>Fire and Emergency Equipment Contact:</td><td colspan="3">+61 2 6760 7099 (6.00am to 2.30pm) 0427 0444 63 After Hours</td></tr>
</table>

2.2 Number of People on Site and at Time of Occupancy

- The site is currently primarily unmanned, and only ad-hoc operation (usually only 6.00am to 2.30pm by one site Plant Operator) is undertaken depending on delivery times, and PMB production requirements
- The Asphalt plant onsite is not in use.

2.3 Site Location

This project is located at 15 – 27 Armstrong Street, Tamworth, NSW, 2340

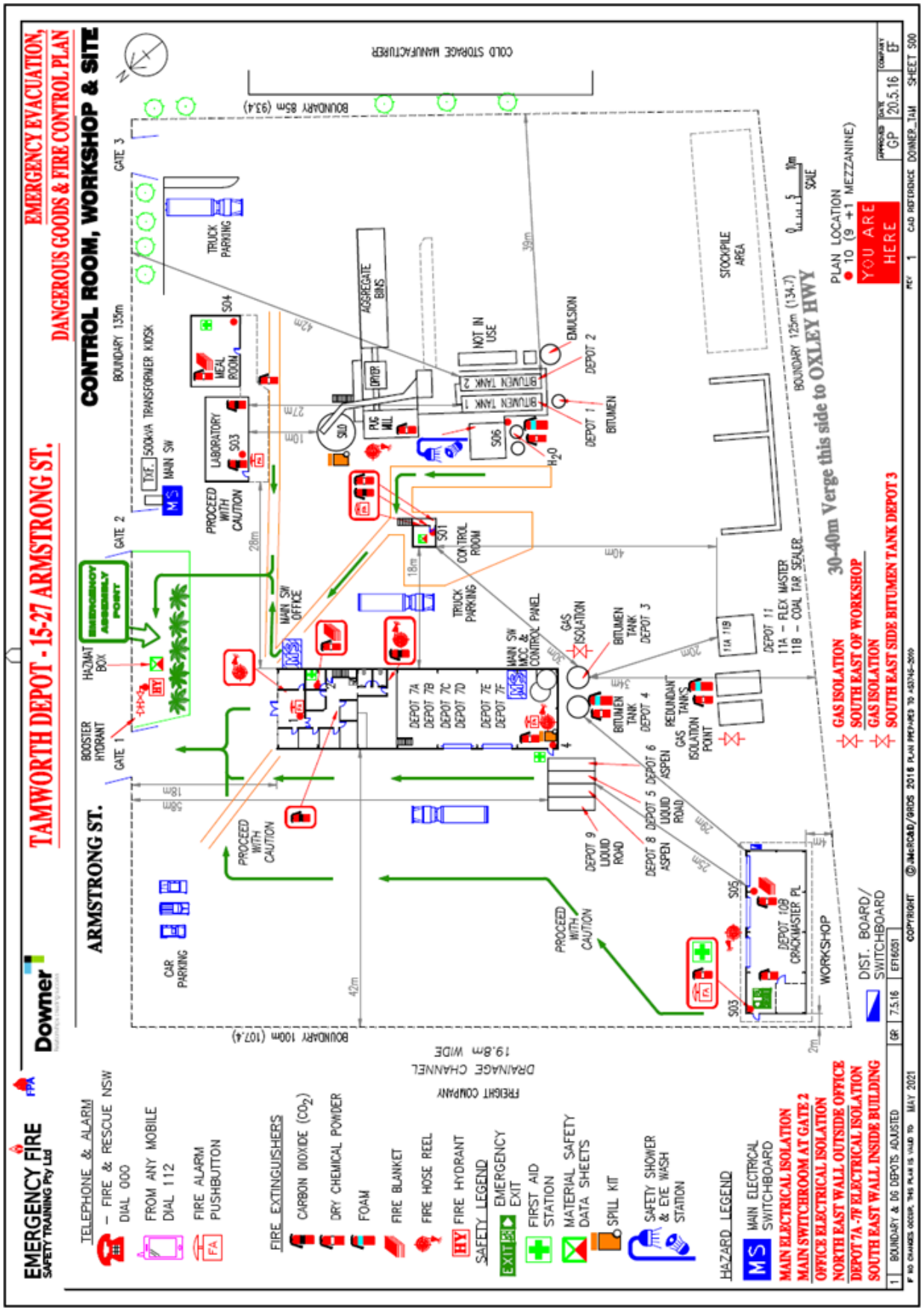


The site address is **15-27 Armstrong Street, Tamworth** and the lot and deposited plan numbers are 156/DP1070642.

Surrounding the site is industrial sites to the North, South and East, and the Oxley Hwy and Tamworth Airport are to the West. A Stormwater Culvert runs adjacent to the North of the Property, and eventually flows into Peel River. The main activities and aspects of the site are as follows:

- Asphalt Manufacturing with an Apollo Batch plant with a peak production rate of 80 tonnes per hour (Currently decommissioned and not in use).
- PMB Manufacturing with PMB batch plant with a maximum of 4000 litres per batch.
- Bulk Storage to supply PMB spray crews with manufactured material.
- Chemical storage to supply the asphalt and PMB plant.
- Workshop in support of asphalt and PMB plant maintenance.
- Office Area

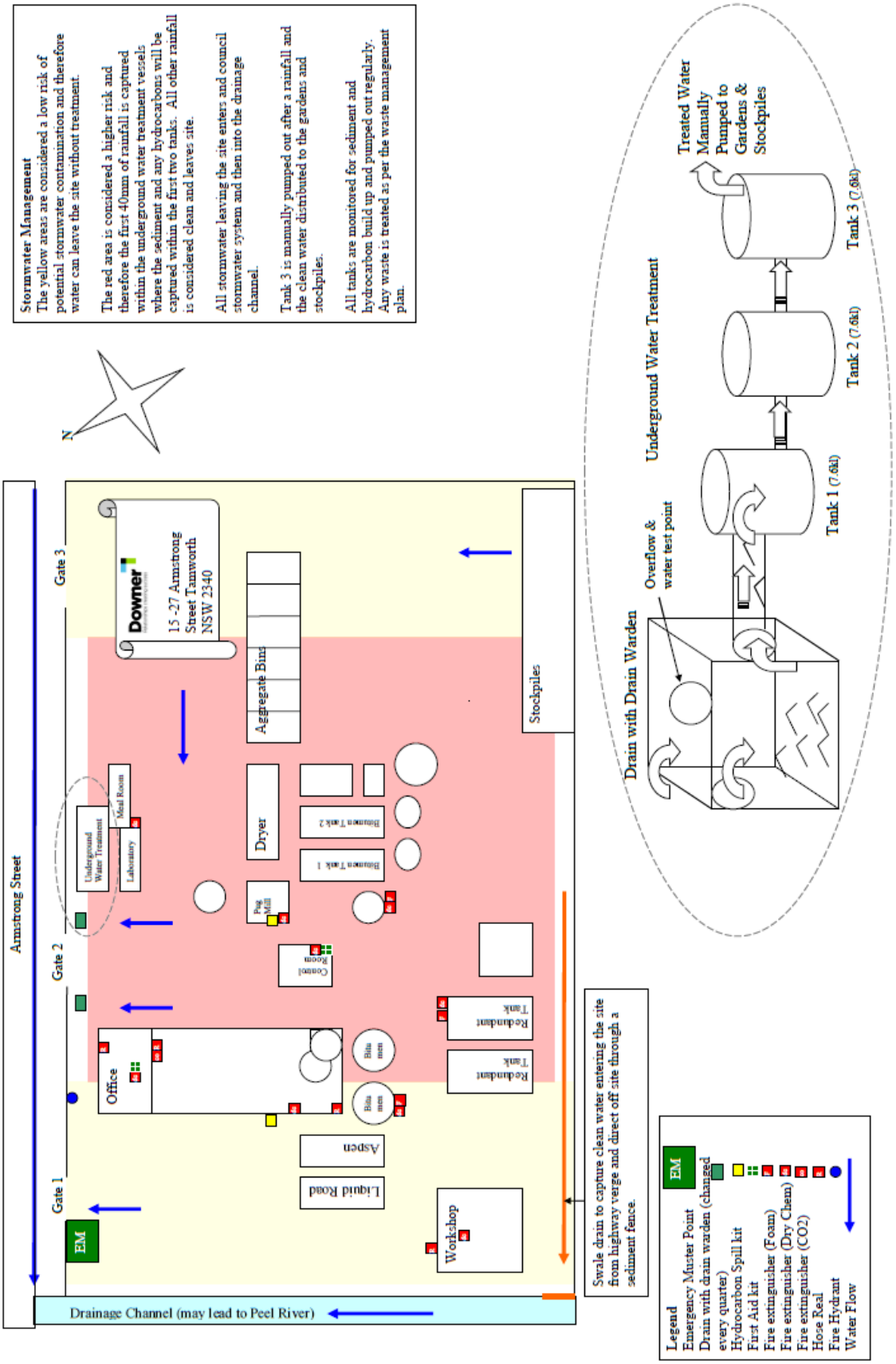
2.4 Site Layout



2.5 Details of Neighbouring Facilities

Neighbouring Facilities	Contact Person & Phone number	Mechanism for raising the alarm and ongoing communication	Circumstance for raising the alarm
Star Track Express	02 6755 2602	Telephone	Fire / Explosion / Noise / Discharge to drain or Air
Valley Tyres	+61 2 6761 5811	Telephone	Fire / Explosion / Noise / Discharge to drain or Air
Redimix Concrete	[redacted] +61 2 6760 7799 UHF CH 24	Telephone / UHF	Fire / Explosion / Noise / Discharge to drain or Air
TPE	[redacted] 02 6760 7722 [redacted] 0427 607 790	Telephone	Fire / Explosion / Noise / Discharge to drain or Air
General public	TRC 02 6755 4555 Dep. Of Primary Industries	Telephone Community Announcements, Signs etc.	Fire / Explosion / Noise / Discharge to drain or Air

2.1 Stormwater System Layout



3 COMMUNICATION OF THIS PLAN

This PIRMP shall be communicated to personnel through site induction and team meetings and will be displayed on site. Site specific evacuation procedures (incl. any relevant muster points) will be displayed on noticeboards and in prominent positions throughout the site/buildings.

As required by the POEO Act, and to allow appropriate communication of the plan, a current copy of this plan is to be located on premises at all times and able to be provided to an authorised EPA officer on request.

In addition to having an onsite copy, A copy of this PIRMP will also be made publicly available on the ***Downer Group Website***.

4 LEGISLATIVE REQUIREMENTS

The specific requirements for pollution incident response management plans are set out in Part 5.7A of the *POEO Act* and Clauses 131 of the *Protection of the Environment Operations (General) Regulation 2009 (POEO(G) Regulation)*.

In summary, this provision requires the following:

- All holders of environment protection licences must prepare a pollution incident response management plan.
- The plan must include the information detailed in the POEO Act and be in the form required by the POEO(G) Regulation.
- Licensees must keep the plan at the premises to which the environment protection licence relates.
- Licensees must test the plan in accordance with the POEO(G) Regulation.
- If a pollution incident occurs in the course of an activity so that material harm to the environment is caused or threatened, licensees must immediately implement the plan.

5 DEFINITION OF POLLUTION INCIDENT AND NOTIFICATION REQUIREMENTS

The definition of a *pollution incident* is:

pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

A pollution incident is required to be notified if there is a risk of 'material harm to the environment', which is defined in section 147 of the POEO Act as:

a) harm to the environment is material if:

   (i) it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or

   (ii) it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding $10,000 (or such other amount as is prescribed by the regulations), and

b) loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.

Notification responsibilities for incidents that have caused or threaten to cause material harm to the environment are detailed in Section 148 of the POEO Act. In summary, these are broadly categorised as:

5.1.1.1 Duty of an employee or any person undertaking an activity:

Any person engaged as an employee or undertaking an activity with regard to the site will, immediately after becoming aware of any potential incident (even if outside of normal business hours), notify the Production Manager of the incident and all relevant information about it. The Production Manager will be available 24 hours a day, seven days a week and have the authority to stop or direct works.

5.1.1.2 Duty of an employer or occupier of the premises to notify:

The employer or occupier of the premises (in this case, the Production Manager) on which the incident occurred, who is notified (or otherwise becomes aware of) of the incident, will immediately notify the relevant authorities about the incident and all relevant information.

Under the POEO Act, 'relevant authority' means any of the following:

- The appropriate regulatory authority – the Environment Protection Authority (EPA).
- If the EPA is not the appropriate regulatory authority – the local authority for the area in which the pollution incident occurs (i.e. council).
- NSW Public Health Unit.
- SafeWork NSW.
- Fire and Rescue NSW.

Section 13 of the PIRMP lists the contact details for these authorities.

6 INVENTORY OF POLLUTANTS

ARMSTRONG STREET – TAMWORTH

Existing Tanks onsite – maximum capacities (however quantities onsite are often less)

Depot No.	Pollutant Type	Class	Packing Group	Quantity	Location	Hazardous	UN No.
Depot 1	Bitumen	9	III	29000L	Bitumen Tank 1 – Asphalt Plant	Hazardous	3257
Depot 2	Bitumen	9	III	29000L	Bitumen Tank 2 – Asphalt plant	Hazardous	3257
Depot 3	Bitumen	9	III	40000L	Bitumen Tank 3 - Rejuvenation	Hazardous	3257
Depot 4	Bitumen	9	III	40000L	Bitumen Tank 3 - Rejuvenation	Hazardous	3257
Depot 5	Bituminous Emulsion	8	III	22000L	Product Tank 1- Preservex	Hazardous	2735
Depot 6	Bituminous Emulsion	8	III	22000L	Product Tank 2- Preservex	Hazardous	2735
Depot 7a							
Depot 7b							
Depot 8	Bituminous Emulsion	8	III	22000L	Product Tank 1- Preservex	Hazardous	2735
Depot 9	Bituminous Emulsion	8	III	22000L	Product Tank 1- Preservex	Hazardous	2735
Storage Tanks	Dirty Waters			21300L	Tipple Interceptor	Hazardous	
Stockpile Bins	Dust			2400 tonne	Aggregate Stockpiles	Non - Hazardous	
Silo	Lime Dust			9 tonne	Lime silo – Asphalt Plant	Hazardous	
Silo	Dust			20 tonne	Asphalt plant Dust Bin	Non Hazardous	
Silo	Lime Dust			1025 kg	Rejuvenation silo and screw conveyor		
Tank	Diesel	C1		2000L	Diesel Tank	Hazardous	00C1

7 LIKELIHOOD AND RISK OF A POLLUNTION INCIDENT

In accordance with the Site Risk Assessment outcomes, it has been identified that the key applicable risks to human health, property and the environment identified for the site are as follows. These have been risk rated in accordance with ***DG-ZH-PR006 Incident Management Procedure***:

Risk	Likelihood x Consequence
Fire and Explosions caused by electrical, bitumen, chemicals or gas.	Rare x Severe = C
Dangerous and Hazardous materials spillage or discharge into stormwater system. (Including dirty water)	Rare x High = D
Gas leak from the natural gas lines for Asphalt drum drier, hot oil unit burners x 2 and hot water gas heater.	Rare x Severe = C
Discharge of airborne dust-off site	Unlikely x High = C
Discharge of airborne filler / lime off site	Rare x High = D

The likelihood of occurrence is to be reviewed regularly, following events, and in light of adverse weather conditions

7.1 Pre-emptive Actions

The site Environmental Management Plan (EMP) provides measures to avoid, mitigate and manage the potential environmental impacts identified through the environmental impact assessment of the site. These measures are considered pre-emptive actions and the minimal accepted standard of care and aim to ensure any identified risk of harm is reduced.

7.2 Incident Response Plans

If a pollution incident occurs in the course of an activity so that material harm to the environment is caused or threatened, the management of these events is to be in accordance with ***DG-ZH-PR006 Incident Management Procedure***.

In addition to this, specific pollination Incidents may be managed in accordance with the response action plans included in **Section 13** of this document.

8 ROLES AND RESPONSIBILITIES

Role	General Responsibilities
Employees and Contractors	▪ Following the procedures outlined in the PIRMP and related documents ▪ Immediately alerting Area Manager of any environmental incidents or near-misses. ▪ Assist in conducting incident investigations.
Area Manager and/or Environmental & Sustainability Advisor / Zero Harm Advisor and/or Environmental & Sustainability Manager / Zero Harm Manager	▪ Authorisation, administration, maintenance and implementation of the PIRMP ▪ Assessing whether the incident has caused or threatens "material environmental harm" and communicate details to management. ▪ Make a determination as to whether the incident (as defined in section 147 of the POEO Act) is reportable to external agencies ▪ Responsible for taking control of the site after the occurrence of a Pollution event and activating the implementation of this PIRMP until such time either: ▪ external emergency services (e.g. police, fire services or Workplace health and safety authority) take control of the site; or ▪ the event subsides ▪ Coordinate communication to neighbours ▪ Ensuring that investigations are undertaken to a level corresponding to the level of risk and impact. ▪ Inform the Senior Leadership Management Team / Group Management and Notification to External Agencies ▪ Undertake notifications as defined in PIRMP

9 EMERGENCY TRAINING AND AWARENESS

All Personnel shall be provided with general Emergency Management Training as part of the site induction training process, and such training shall cover as a minimum:

- the locations of all emergency equipment and the correct method for its use.
- Risk awareness training to encourage awareness of the dangers presented by the site and the means for preventing it.

Personnel who have assigned responsibilities in an emergency situation (i.e. Fire Wardens, Evacuation Wardens, Area Management and ZH Team) shall be inducted into the PIRMP and provided with appropriate training.

Refer to the Facilities specific Training Needs Analysis/ Skills matrix for training schedule and completed training. This is to include emergency pollution response.

Requirements	Who Should Attend	Frequency	Training Provider
Site emergency systems: Alarms Communications Fire detection Fire suppression	Spotless	As per systems frequency	Spotless
Site/ area evacuation drills	All persons on site	Annually	Downer
Fire Warden	All Production Personnel	Yearly	Registered Training Organisation

Incident and Emergency Preparedness includes all activities that focus on essential emergency response capabilities through the development of plans, procedures, the organisation and management of resources, and associated training and education.

10 EMERGENCY FACILITIES & EQUIPMENT

Below is a listing of the site emergency safety features, emergency response equipment and details of their operation.

10.1 Fire Fighting Equipment

The following requirements for fire equipment shall be taken into consideration:

- Location - extinguishers and hoses are to be placed in readily accessible locations and in areas where risk of fire is likely.

In addition, Portable extinguishers and fire blankets are present on all Mobile Plant.

- Access - clear access is to be maintained around fire extinguishers and hoses at all times.
- Signage - signage is to be provided at each location, indicating the type of fire extinguisher and fire types that they are suited for.
- Mounting - Fire extinguishers are to be mounted on purpose made hooks or brackets and suspended above the floor.
- Inspection - Fire extinguishers are to be inspected and serviced every 6 months.

Fire Suppression Systems Details

- Portable C02 fire extinguishers around diesel tank and bitumen tanks
- Portable fire extinguishers and Fire blankets in all buildings (offices and amenities)

10.2 First Aid Facilities

First Aid provisions will be maintained and accessible to personnel, and all necessary training will be organised and communicated through Pre-Start / Toolbox Meetings, Inductions and information placed on Noticeboards.

First aid requirements are assessed upon reviewing applicable legislation and using the First Aid Needs Assessment Form at site setup and during review. First aid services and arrangements shall consider the types of hazards to persons at the workplace, potential activities to be performed, and the number of persons at the workplace and the risk level of identified hazards.

First Aid provisions will be maintained and accessible to personnel, and all necessary training will be organised and communicated through Pre-Start / Toolbox Meetings, Inductions and information placed on Noticeboards.

First Aid kit locations for this site are as per the site map below.

10.3 Emergency Showers and Eyewash Stations

Safety showers and eye wash facilities shall be inspected, tested and cleaned.

- Safety showers and eye wash facilities shall be inspected, tested and cleaned in accordance with ***DG-ZH-PR116.1 Inspections Procedure***

10.4 Spill Response Equipment

Spill response equipment will be provided commensurate with nature, quantity and risk of substances in each area. The Spill Response Equipment Needs Assessment Form has been be used to determine the number, location and type of spill kits required.

The spill kit locations are as per the Site Map below.

10.5 Emergency Signs & Lighting

Emergency signs as per Australian Standards for Workplace facilities

Emergency Lighting

- Illuminated exit lights on all exits of enclosed building

Emergency Exits

- Evacuation Signs located in all areas showing emergency exits

10.6 Gas Isolation Valves

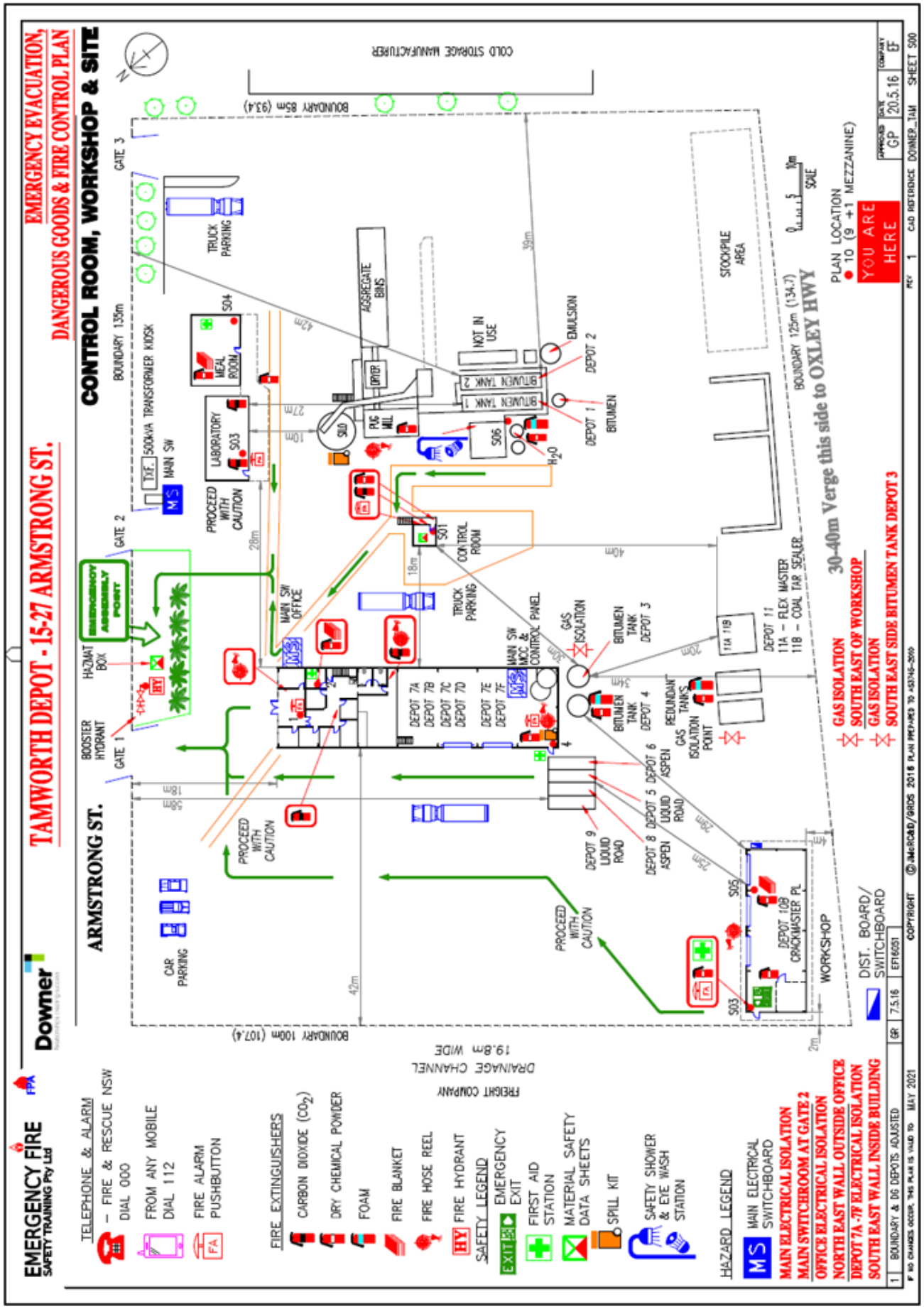
Refer to Annex A Isolation Points for a Map of locations.

10.7 Evacuation and Emergency Response Diagram

Should include evacuation routes, location of assembly points and emergency response equipment (firefighting/spill response/first aid etc). See Following Page.

10.8 Emergency Assembly/Muster Points

- Designated Emergency Assembly area is located outside the depot near the entry gate
- Alternate muster points may be identified during an emergency by the site supervisor, if the usual muster point is determined unsafe.



11 TESTING AND EMERGENCY RESPONCE

Emergency evacuation and response drills will be conducted at regular intervals to verify the effectiveness of response arrangements and refresh emergency responders in requirements and their functions.

As a minimum:

- evacuation drills will be conducted Annually.
- response procedures for Pollution scenarios with a high likelihood of occurring, as identified in the Emergency Management Plan and PIRMP, will be tested Annually (minimum), and within one month of any pollution incident occurring.
- records of emergency evacuation and response drills will be maintained and stored within INX.
- evacuation and response drills will be assessed by the Supervisor to identify any deficiencies or improvements required and the assessment documented; and
- where deficiencies or improvements are identified, the Supervisor/Manager will generate an action plan and monitor progress to completion.

Testing is to be carried out in such a manner as to ensure that the information included in the plan is accurate and up to date, and that each plan is capable of being implemented in a workable and effective manner.

The two usual methods of testing are undertaking desktop simulations and practical exercises or drills. Testing must cover all components of the plan, including the effectiveness of training.

Drills are conducted then evaluated and recorded using ***DA-ZH-FM015.5 Emergency Drill Observers Checklist***. Records shall be kept within INX and sent to the Site Manager / Zero Harm Team for performance review.

A summary of Emergency Drills undertaken is shown in the table below:

Test Date	Version of PIRMP Tested	Incident Type Drilled	Emergency Drill Lead
01/05/2018	0.4	Drill completed	[redacted]
14/05/2019	0.5	Drill completed	[redacted]
26/05/20	0.6	Drill completed	[redacted]
18/05/22	1.0	Drill Completed	[redacted]

12 EMERGENCY EVENT HAZARD RESPONSE

The following table provides a list of potential foreseeable emergency events and the response/ rescue method and equipment required for each. Refer to the operation's risk register for the risk rating/ level for each event.

Emergency Event	Response/ Rescue Method
Discharge of substance to drains	1. Identify the substance if possible 2. Wear appropriate PPE 3. Follow emergency procedure as per SDS sheets which are in the batch office 4. Contain the substance 5. Bund the area with equipment from the spill kit (check site map for location) 6. Block off or barricade area 7. Ensure appropriate fire extinguishers are nearby in case fire breaks out 8. Advise area manager 9. Alert neighbours, EPA and Downer ZH manager as required, and if material harm has occurred.
Fire (inside facilities)	1. Assist any person in immediate danger or who is injured (Call ambulance if anybody is injured) 2. If the fire is small attempt to put fire out with fire extinguisher (familiarize yourself with the location of fire extinguishers) 3. If the fire is too large activate the fire alarm system. 4. If the fire is in a building close all doors as everybody is evacuated to stop the fire from spreading 5. Call the fire brigade. 6. Alert neighbours and Downer ZH manager as required
Loss of Product / Tank Failure	1. Shutdown of processes and equipment associated with the spill if safe to do so 2. Wear appropriate PPE 3. Follow emergency procedure as per SDS sheets which are in the batch office 4. Activation of any associated sump pumps or shut-off valves to contain and isolate 5. Contact Cleanaway of similar service provider to pump out bund contents 6. Ensure spill kit available for any release from containment 7. Advise area manager 8. Alert neighbours, EPA and Downer ZH manager as required, and if material harm has occurred. 9. Repair / Replace Tank 10. Refill Tank
Toxic emission to atmosphere	1. Identify the substance if possible 2. Notify Management and Zero Harm 3. Follow emergency procedure as per SDS sheets which are located in the batch office 4. Contain the substance, if possible. 5. Alert neighbours, EPA and SafeWork NSW
Dust Emissions from Site	1. Determine the cause of the dust emissions and if possible, immediately address the cause (i.e. turn off plant/equipment). 2. Wear correct PPE for task 3. Implement most suitable management measure for task. Management measures for this may include: 4. sweep roadways and hardstand as required 5. Clean PPE and wash hands thoroughly following task. 6. Advise area manager 7. Alert neighbours, EPA and Downer ZH manager as required, and if material harm has occurred. 8. Investigate Incident

When notifying relevant Authorities, EPA and other relevant authorities be provided with a written incident notification via the Major Projects website within 24 hours after the incident.

A written notification will:

- Identify the development and application number.
- Provide details of the incident (date, time, location, a brief description of what occurred and why it is classified as an incident).
- Identify how the incident was detected.
- Identify when the Applicant became aware of the incident.
- Identify any actual or potential non-compliance with conditions of consent.
- Describe what immediate steps were taken in relation to the incident.
- Identify further action(s) that will be taken in relation to the incident.
- Identify a site contact for further communication regarding the incident.

12.1 Community Notifications and Communication

Communicating with neighbours and the local community is an important element in managing the response to any pollution incident. Downer will provide accurate communications information to relevant stakeholders and the community regarding operational activities and environmental matters, including:

- Prior to commencement of operations: a program of commencement and details of mitigation measures to minimise community impacts.
- During and/or following Significant Environmental incidents where applicable, including any associated community impacts and mitigation measures.

13 EMERGENCY CONTACTS

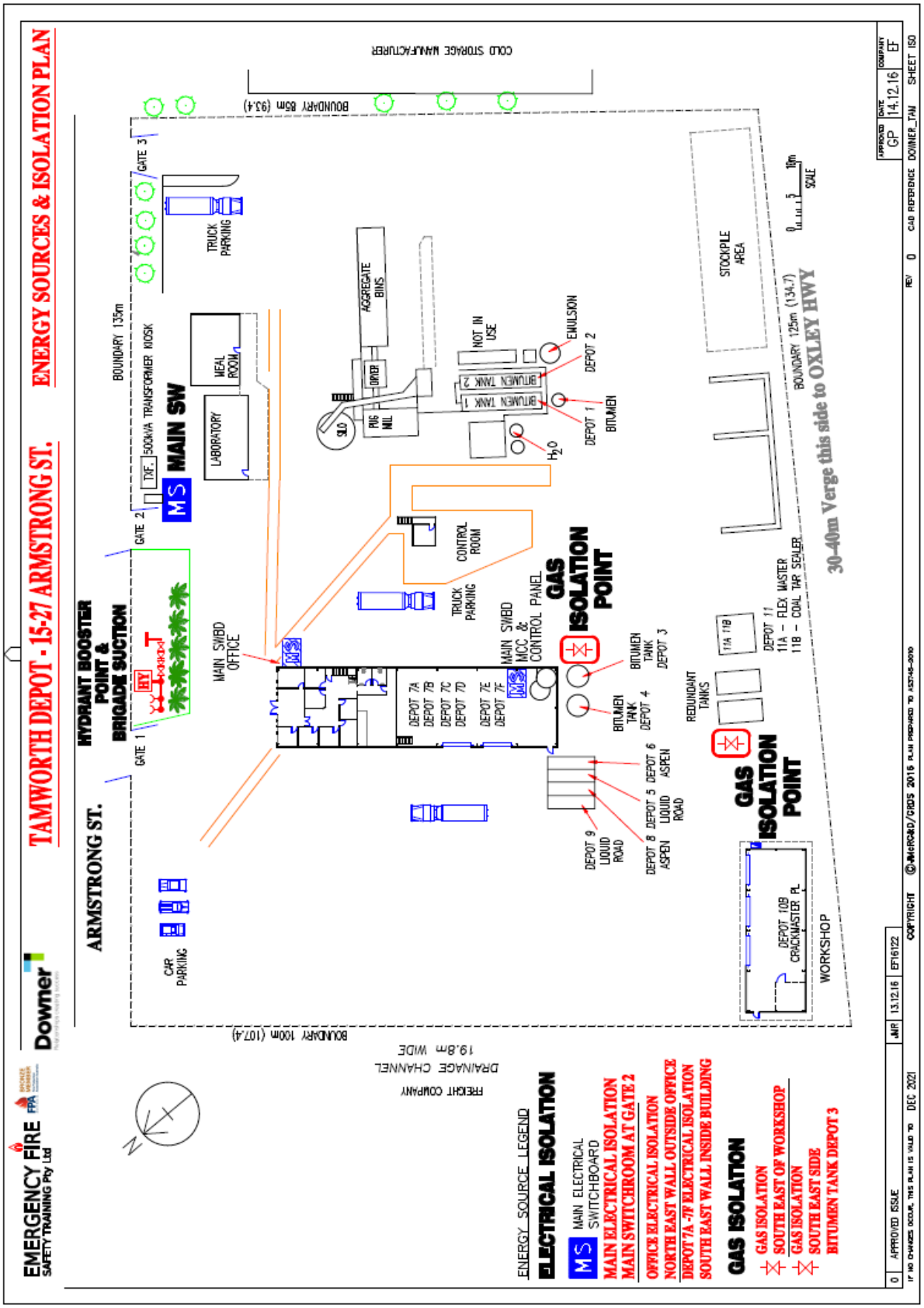
Downer Australia Internal Emergency Contacts			
24-Hour Emergency Number / Channel: 1300 366 538 / UHF CH 7			
Administration (contact number and hours): +61 2 6760 7099 (7 am – 5 pm)			
Downer Australia Personnel	**Contact No.**	**After Hours No.**	**Details**
Chief fire Warden	0448 038 047	0448 038 047	All Incidences and Emergencies
Emergency Response Team (ERT)	0408 084 450	0408 084 450	All Incidences and Emergencies
First Aid Officer	0408 084 450	0408 084 450	First Aid
Downer Australia External Emergency Contacts			
Ambulance, Fire, Police	**000** **Mobile: 112**		**Life Threatening Emergencies**
Fire Brigade (local) Insert Address	Site Specific	000	Fire and Chemical spills
Police (local) Insert Address	Site Specific	000	Security matters
Medical			
Public Hospital Tamworth Base Hospital	Site Specific	02 6767 7700	Serious Injury
Medical Centre Northwest Health	Site Specific	02 6768 3222	Injury
Poisons Information Centre	Poison Hotline NSW	13 11 26	Poisons Information
Other Authorities as required by legislation **Reportable following instruction with Regional Zero Harm Manager or delegate**			
State Emergency Services	SES - Tamworth	**132 500**	Notifiable incidents immediately
Local Council	Tamworth regional council	02 6755 4555	Notifiable incidents immediately
Department of Public Health	Tamworth Office	02 6764 8000	Notifiable incidents immediately
Workplace Safety Regulatory Body (eg Worksafe)	WorkCover Tamworth	02 6767 2500	Notifiable incidents immediately

Environment Protection Authority	EPA - NSW	131 555 / info@environment.nsw.gov.au	Notifiable incidents immediately
Supply Authorities:			**Supply Issues**
Electricity	Rabbit Electrical / Origin Energy	02 6765 5448 / 02 6762 0534 / 13 23 34	Emergencies
Gas	Origin	19 19 09	Emergencies or leaking gas (24hr)
Water	Laser Plumbing	02 6765 3235	Emergencies

13.1 EMERGENCY EVENT PUBLIC INFORMATION SOURCES

Organisation	Medium	Contact
NSW Ministry for Police and Emergency Services	Website	www.nsw.gov.au
NSW State Emergency Service (SES)	Website	www.ses.nsw.gov.au
NSW Rural Fire Service	Website	www.rfs.nsw.gov.au
NSW Police Force	Website	www.police.nsw.gov.au
NSW Ambulance	Website	www.ambulance.nsw.gov.au
Bureau of Meteorology	Website	www.bom.gov.au

ANNEX A – ISOLATION POINTS



ANNEX B – EXAMPLE SPECIFIC EMERGENCY RESPONSE PROCEDURE – MEDICAL EMERGENCY/ SERIOUS INJURY

Step	Action	Key Points
1	Raise the alarm and get assistance.	▪ Ring 000. Request ambulance and state nature of illness /injury. ▪ Give physical site address: ▪ (insert site address here). ▪ Inform First Aider and Supervisor. ▪ Arrange for someone to meet the emergency services and guide them to the incident location.
2	Chief Warden	▪ Confirm 000 has been called. ▪ Initiate Emergency Management Plan if required. ▪ Liaise with emergency services.

3	First Aid
	Consider:
	▪ Isolation of hazardous energy
	▪ Confined spaces
	▪ Heights
	▪ Mobile plant
		▪ If it is an electrical incident – ensure electricity is isolated.
		▪ Ensure your own safety first.
		▪ Apply DRABCD:
		  ▪ Danger
		  ▪ Response
		  ▪ Airways
		  ▪ Breathing
		  ▪ Circulation (including significant blood loss)
		  ▪ Defib.
		▪ If patient is not breathing start CPR (30 compressions: 2 breaths).

4	Contain scene	Do not interfere with scene unless it is necessary for patient or others safety.