

- Inspect for sediment or buildup.	☐
- Standing liquid indicating a blockage.	☐
- Check for cracks or leaks.	☐
- Check pH levels.	☐
- Check for unusual colours or the presence of solids.	☐
- Flush pit.	☐
- Drain and clean.	☐
• All testing and maintenance to be as per manufacturer recommendations.	☐
• Provide a summary of essential actions required to maintain compliance in the service report.	☐
Complete service report making sure all items are accurate, and details are correct.	☐
Documentation to be submitted with claim:	☐
• SI Service report.	☐
• Updated asset data information	☐
• Relevant before and after photos	☐
• Job receipts	☐
• Signed site visit logbook	☐
Sign out of the school	☐

Signing off

Contractor Name/s:

Signature:

Date: