

Business/Contractor Name:

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- Roof tile	☐
- Sheeting	☐
- Stormwater/ Stormwater pipe	☐
- Ventilator (whirly bird/rotating cowl.	☐
- Waterproofing	☐
- Pits	☐
- Strip drains/surface channels	☐
• Provide a summary of essential actions required to maintain compliance in the service report.	☐
Complete service report making sure all items are accurate, and details are correct.	☐
Documentation to be submitted with claim:	
• SI Service report.	☐
• Updated asset data information	☐
• Relevant before and after photos	☐
• Job receipts	☐
• Signed site visit logbook	☐
Sign out of the school	☐

Signing off

Contractor Name/s:

Signature:

Date: