

**Business/Contractor Name:**

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|                                           |                          |
|-------------------------------------------|--------------------------|
| Documentation to be submitted with claim: |                          |
| • SI Service report.                      | <input type="checkbox"/> |
| • Updated asset data information          | <input type="checkbox"/> |
| • Relevant before and after photos        | <input type="checkbox"/> |
| • Job receipts                            | <input type="checkbox"/> |
| • Signed site visit logbook               | <input type="checkbox"/> |
| Sign out of the school                    | <input type="checkbox"/> |

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## Signing off

**Contractor Name/s:**

**Signature:**

**Date:**